



## DEBIT ORDER INSTRUCTION - 2025

### A. AUTHORITY

CUSTOMER NO.

PARENT NAME:			
CONTACT NUMBER:		EMAIL :	
NAME(S) OF PUPIL(S):		GRADE(S) IN 2025:	

### BANK ACCOUNT DETAILS

(\*NB: PLEASE ATTACH A BANK CONFIRMATION LETTER -  
THIS CAN BE DOWNLOADED FROM YOUR INTERNET/PHONE BANKING APP\*)

BANK NAME:	
BRANCH NUMBER:	
ACCOUNT NUMBER:	
ACCOUNT HOLDER NAME :	

### SELECT DEBIT ORDER PAYMENT OVER 10 OR 12 MONTHS

(ANNUAL SCHOOL FEE - R56 500 PER PUPIL & CAPITAL LEVY R1 200 PER PUPIL)

Y / N	10 MONTHS (FEBRUARY - NOVEMBER) INCL. CAPITAL LEVY	R5,770 PER MONTH/PER PUPIL
Y / N	12 MONTHS (JANUARY - DECEMBER) INCL. CAPITAL LEVY	R4,808 PER MONTH/PER PUPIL
Y / N	MUSIC FEE TO BE ADDED TO THIS DEBIT ORDER INSTRUCTION	R PER MUSIC FEES ATTACHED

### DEBIT ORDER DATE OPTIONS - PLEASE SELECT ONE

5TH	16TH	26TH	LAST DAY 30/31
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- I hereby authorise **Westerford High School** to issue and deliver payment instructions to my banker for collection against my bank account as per the deduction(s) selected above including any related bank charges.
- I agree that the payment instruction will be issued and delivered on the above-selected date of each month.
- If the payment day falls on a weekend or public holiday, the payment day will automatically be the business day prior to that day.
- I agree that this instruction will remain in place for the pupil's schooling at **Westerford High School** and that the debit order amount will increase annually in accordance with the approved school fee increase, unless cancelled per "C" below.

### B. MANDATE

- I acknowledge that all payment instructions issued by **Westerford High School** shall be treated by my abovementioned bank as if the instructions had been issued by me personally.

### C. CANCELLATION

- I agree that although this Authority and Mandate **may be cancelled by me giving one month's written notice, fees are still due and payable as agreed.** I also understand that I cannot reclaim amounts, which have been withdrawn from my account in terms of this Authority and Mandate if such amounts were legally owing to **Westerford High School.**

Signed on this \_\_\_\_\_ day of \_\_\_\_\_ 2024/25.

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**ACCOUNT HOLDER SIGNATURE**